Brooks Memorial Library
Strategic Planning Committee
Minutes of Meeting
September 14, 2017
4:30 p.m. Local History Room

1. Meeting called to order at 4:35 p.m. by chair Jane Southworth
Present were: Starr Latronica, Jeanne Walsh, Pamela Becker, Connie Bresnahan, Jane Southworth, Elizabeth Tannenbaum, Howard Burrows.. Absent:, Susan Troy, Lindsay Bellville.

2. Agenda Reviewed, no changes.

3. No members of public were present.

4. Minutes of May 18- Approved as presented.

5. Old Business- Starr reported that the Plan has been provided to the Selectboard and Department Heads, no comments so far. Starr presented the trifold brochure that will be the vehicle to present the plan to the larger public. She also presented an example of a similar brochure without pictures. We decided to opt for that method which is clearer and has the advantage of not having to prepare the pictures. Starr and Jane will meet on this on Thursday Sept 21 to prepare a draft for the committee via email.

6. New Business- we discussed the issue of other “plans” on topics of concern such as
   • Art Conservation/Preservation
   • Emergencies (flood, shooter, maintenance)
Jane will research Town Plans and we will discuss further at the next meeting. It is probable that the Buildings and Grounds Committee is where these issues may be further considered.

   As to following and quantifying the effectiveness of the new Strategic Plan, Starr requested that Howard (and the tech committee?) put together a matrix for quantifying the effectiveness of the Strategic Plan for 2017-2021.

6. Next meeting-November 9, 2017..