Brooks Memorial Library
Technology Committee
Agenda
November 28, 2017
4:45 p.m.

1. Call to order

2. Agenda / Changes or additions

3. Public Comments

4. Minutes of September 22, 2017

5. Old Business:
   ❖ Technology Plan
      ➢ Committee members will review and discuss their work on a shared google doc that serves as brainstorming notes for the Technology Plan.

   ❖ DIGITAL OUTREACH
      ● Library website RFP
         ○ Jeanne: Report on status of shared google doc for staff and committee members to share ideas for what they’re looking for in a website preparation for hiring someone to write the RFP.
         ○ Howard: Discuss AGILE approaches to website development.

   ❖ INTERNAL HARDWARE & SOFTWARE
      ➢ Public access computing update
         ■ Update on plans for iPad use in children’s room and Mac in teen room.
         ■ Server and backup update.

6. New Business

7. Adjourn