Present: Trustees Jennifer Rowe, Sirkka Kauffman, Pam Becker, Adam Franklin-Lyons, and Howard Burrows. Also present were Library Director, Starr LaTronica; Reference Librarian, Jeanne Walsh; Recording Secretary, Jane Fletcher. Absent: Jane Southworth, Amity DeAngelis, Connie Bresnahan, Leo Schiff

Call to Order: Jenny called the meeting to order at 4:48pm.

Agenda Changes or Additions: Additional late opening dates, see new business below.

Public Comments: None

Minutes of January 8, 2019: Pam moved to accept the minutes. Howard seconded. Passed.

Committee Reports:

A. Friends of the Library: There was no report from the Friends available. Board members are welcome to attend the Friends meeting on February 20 to discuss alternatives to proposed expenditures from both the Friends and Trustees budgets to best benefit library services and programs.

B. Building and Grounds Committee:
Motion: Pam moved to accept the recommendation of the Committee to spend up to $120,572.00 for replacement of ceiling tiles, HVAC diffusers, and fluorescent light bulbs with LEDs. Howard seconded. Passed.

C. Finance/Asset Development Committee: There was a brief discussion of how the market volatility will affect the endowment draw.

D. Fine Arts Committee: Howard asked that board members fill out a questionnaire for the benefit of intern, Jodi Shippee, who has been cataloging the Fine Arts collection. The library’s position on buying works of art was discussed. The committee will look into options for having the collection appraised for insurance purposes.

E. Planning Committee: There was no report available for this meeting.

F. Technology Committee: Green River will meet with staff subcommittee on March 6 and then make recommendations on the next steps to designing a new website.

G. Advocacy and liaison to national and regional library organizations: VLA and ALA organizations are going through a restructuring process. Membership renewals are due. There is money in the budget for that. The Vermont Library Conference will be held at the end of May. The Words project may want to have a table or present a program. Howard will discuss it with them.
H. Department Reports: There were no additions to the reports.

Ongoing Business:

Reports from Trustee working groups:
   Employee leave: An outline of the next steps was presented.

Nominating committee: Meeting with candidates are scheduled; any board member who is interested may attend.

Director evaluation committee: Further action will be postponed until later in the year.

The standing committees list was distributed; members were advised to review it and consider if they wish to continue on the same committees. When the new board member joins in April the list will be revised.

New Business:

Request to extend hours: Saturday, April 27th and Thursday, May 2nd.
   Motion: Howard moved to direct the Director to use her discretion for incidental openings and report them to the board. Jenny seconded. Passed.

Adjourn: At 6:11pm Howard moved and Pam seconded that the meeting adjourn.

Jane Fletcher, Recording Secretary
Connie Bresnahan, Board Secretary