Brooks Memorial Library
Technology Committee
Agenda
Thursday, February 8, 2018

1. Called to order at 4:45 p.m.
   Present: Matt, Klara, Paige, Starr, Adam, Howard, Amity (minutes taker)

2. Agenda / Changes or additions - Info for Harvard course

3. Public Comments: No public present.

4. Approved Minutes of November 28, 2017

5. Old Business:

   ❖ DIGITAL OUTREACH
     ➢ Howard reported on web AGILE meetup discussion in Northampton. Ted of BAC said that there are more components to being AGILE than just AGILE computing. There are a few people in town with AGILE experience.

   ❖ INTERNAL HARDWARE & SOFTWARE
     ➢ Public access computing update
       ■ Paige & Matt: Report on children’s room computers.
         ● Would like to get a couple more desktop stations; maybe more gaming computers or another AWE station (next level up). Considering using tablets for catalog access. Have a screw in ipad mount but not sure if it will work physically in the space available. Also considering getting a couple cheap tablets (possibly Amazon Fire?) for kids’ gaming.

       ■ Matt: Userful
         ● Cassie by Librarica is recommended as a strong possibility for an alternative to Userful. Next step is to install it in children’s room and try it. It would need individual computers for each station. We are in a position to get hand-me-downs from the town or some other options for new stations.

6. New Business

   ❖ Acceptable Use Policy for public computers
     ➢ Review, suggest changes
       ■ Kids - no user agreement anymore, need to add part for teens, update info about needing cards to use computers.
     ■ Klara and Howard will streamline and edit policy to be read at Trustee meeting on Tuesday.
7. Review old business that is postponed until next meeting

❖ DIGITAL OUTREACH

➢ Library website Request For Quote
  ○ Update from Jeanne
    ■ Report on staff suggestions and Alex’s (wikimedia) advice
    ■ Share draft of new RFQ

❖ Technology Plan
  ○ Discuss brainstorming doc ideas.
    ■ Library H3lp for chat reference

ACTION ITEMS:
Read for next meeting:
  • Tech Plan
  • Public Access Computer Use Policy
  • RFQ

8. Adjourn