Present: Starr Latronica, Jeanne Walsh, Sirkka Kauffman, Jane Southworth, Christine de Vallet, Connie Bresnahan.

1. Call to order: 8:39am
2. Agenda—Changes and additions: None
3. Public Comment: None
4. Minutes of May 30, 2019: approved with noted correction of project fund amount
5. Update on furniture considerations, purchases:
   - Order placed for small tables and 3 chairs for YA room. Cost was covered with Friends and YA budget resources and the small amount left over from Brooks Building Fund.
   - Electrician—floor outlet in main room to be re-connected to provide a table for laptops.
   - Light in magazine closet will be installed in order to be able to switch on and off.
   - Noticeable improvement: main room looks so light and bright.
   - Lights installed in stacks’ ceiling need to be straightened.
   - Able to apply remainder of maintenance budget toward HVAC duct work.
   - Wider diffusers have been installed—less breeze throughout, much quieter in tech room.
   - Town looking to implement day work program. Possible ways BML could participate: landscaping, shoveling in winter, cleaning up library grounds front and back.
   - Upstairs hallway—investigate purchasing non-slip tile rather than carpeting.
   - Front of building:
     - Take out fence? Issues of concern were discussed.
     - Grasses will be replanted.
     - Provide outdoor space for our patrons to enjoy, perhaps benches?
     - Roots of trees in front have outgrown concrete containers.
     - Bush in front of library has outgrown the space.
   - New air conditioning in children’s room seems to be working well.
   - Noise level has gone down with the new diffusers.
   - Starr talked with Friends about Brooks Memorial Library signs, front and back. The need will be taken to Main St Planning for consideration calling attention to what we need to do to show it is the library.

6. Reviewed our six-month B&G plan noting there is always a need for contingency plans when needs arise.
7. Possible dates for furniture field trip to Burlington: July 18, August 15, August 22. Will check with members of the committee and the furniture people in Burlington to determine the date.
8. Adjourn: 9:35am
9. Next Meeting: We will meet after the Burlington trip. Tentative Date, August 22.

Connie Bresnahan