BROOKS MEMORIAL LIBRARY BOARD OF TRUSTEES  
BOARD AGENDA FOR DECEMBER 11, 2012 –4:45 PM.—MEETING ROOM

1. Call to Order / 4:45 PM.
1. a. Tour of Children’s Library for Trustees
1. b. Agenda/Changes or additions
3. Old Business
   A. Committee Reports
      1. Asset Development Committee.
         • Treasurer’s Report November –Stephen
         • Planned Giving brochure draft
      2. Fine Arts Committee
         • December Meetings—Ken/Elizabeth T
   3. Building/Grounds Committee
      • November 29 meeting—Pam/Sandy
      • Exterior door project update
   4. Technology Committee.
      • Catamount Library Network update
      • Vermont Fiber Connect update
   5. Friends of the Library
      • November meeting—Wayne
      • Holiday Booksale December 7-8
   6. Strategic Plan progress
      • Community Service Fair, November 14, report

B. FY 2014 Budget update.

4. New Business
   A. Trustees whose terms expire March 2013: Stephen (2nd); Jane (unexp.); Pam (unexp.)
   B. Staff New Year Appreciation: Friday, January 4 or 18.
   D. Gifts, donations, grants received: 1. Schwab Trades BOUGHT, Sapient Corp, 600 @$11,507, $6900.42; , Wells Fargo, 20 @ $32,2241, $7973.78; PNC Finl, 250@55,9658, $14006.45 2. SOLD – NONE 3. Qtr transfer to BR accounts $4975.
   E. Library director; Reference Librarian Reports; Children’s Room Programs’ Report; Library Statistics-----Questions.

5. Adjourn.

CONTENTS

1. Minutes of NOVEMBER 13, 2012
1. a. Building & Grounds Committee Notes 20121129 + Notes from Tour
1. b. Fine Arts Committee Notes, 20121205
1.c. Strategic Plan Committee Notes 20121114
1.d. Asset Development Committee Notes 20121126
2. Library director’s Report November 2012, & Events Calendar December/January
4. Reference Librarian’s Report November 2012
5. Treasurer’s Report FY 2013
6. Endowment and Investment July 1, 2012 to YTD.
7. Town Budget Expenditures & Revenues July 1, 2012 to YTD.
8. Library Statistics YTD
9. Strategic Plan Progress Report 20121114
11. Library flyers