BROOKS MEMORIAL LIBRARY BOARD OF TRUSTEES AGENDA
Tuesday—December 9, 2014 –4:45PM.—Meeting Room

1. Call to Order / 4:45 PM--
1. A. Agenda/Changes or additions
1. B. Public Comments
2. Minutes of November 10, 2014
3. Old Business
   A. Committee Reports
      1. Asset Development Committee.
         • Treasurer’s Report November 2014—Adam
         • Annual Appeal update
         • Accounting system update
      2. Fine Arts Committee
         • Meeting 20141203
      3. Building/Grounds Committee
         • No Meeting.
      4. Technology Committee.
         • No Meeting
      5. Friends of the Library
         • Activities update— Mary Ide
      6. Teen Advisory Board
         • Activities update
      7. Trustees Nomination Committee
         • Candidates for Town Meeting—Terms expiring:
   B. Budget 2016 update
   C. Adult Registration Form revision, 2nd reading

4. New Business
   A. Personnel changes
   B. Review of Annual Public Library Report FY 2014
   C. Staff Holiday Party, January 15?
   D. Gifts, donations, grants received: DONATIONS—Robert Keller $26.10 (Islamic Horizons)
      BOUGHT Praxair Inc; IBM; Express Scripts Hldg;Halyard Health SOLD Sapient
   E. Library director; Reference Librarian Reports; Children’s Room Programs’ Report; Library
      Statistics------
5. Adjourn.

CONTENTS
1. Minutes of November 10, 2014
1.a. Fine Arts Committee Minutes 20141203
1.b. Asset Development Committee Minutes 20141201.
2. Library director’s Report
3. Reference Librarian’s Report
4. Children’s Room Report —verbal
5. Treasurer’s Report FY 2015 YTD
6. Endowment and Investment FY 2015 YTD
7. Town Budget Expenditures & Revenues FY 2015 YTD
8. Library Statistics YTD (not available)
9. BR 4-5 Endowment Fund and Gift Policy Final
10. Adult Registration Form draft 20141110 2nd reading.
11. Annual Public Library Report Summary FY 2014