Committee Members Present: Jane Southworth, Jennie Rowe, Starr Latronica, Elizabeth Tannenbaum, Lindsay Belleville, Leslie Markey, Jeanne Walsh, Robert Stack, Paige Martin, Christine DeVallet, Pamela Becker

Absent: Prudence MacKinney

Others present: Chip Greenberg, architect; Steve Horton, Project Manager; Anthony Girard, Construction Manager from GPI

Call to Order: 8:00 AM
Agenda: Changes or additions: none
Public Comment: none
Minutes of August 4, 2016 approved.

Old Business:
• Linoleum removal update: Steve Horton is in the process of researching the best price quote for that process: $6.00 per square foot was one quote but he’s hoping to get a lower price. Discussion ensued about whether the removal of the floor is just a preference or whether it can be encapsulated, sealed and covered.

Anthony Girard questioned whether the floor content had ever been tested at all.

Since the Meeting Room is a space that public groups reserve for use, they will need to be notified about its availability once the project schedule for that room is determined.

Next actions:
• Starr is going to contact Peter Elwell and Patrick Moreland and ask them about whether the town absolutely wants the meeting room linoleum removed so that we don’t “kick that project down the road” for a future administration.
• Anthony Girard is going to have the linoleum tested to find out what its exact content is.
• He is also going to begin researching/collecting linoleum samples for the Design Committee to choose from. The availability of that selection will also be key to the schedule.
• Steve will apply for state permits.

New Business:
a. Report on the Board of Trustees vote for additional funding for the renovation project: Starr said that an additional $160,000 had been appropriated. That brings the project budget up to $300,000. Trustees reiterated that this is an amount that we do not want to exceed and in fact hope can be lowered.

b. Selectboard Meeting on August 16th - Peter Elwell has asked Starr to share information about the renovations planned for library with the Selectboard. The town owns the building and therefore has a vested interest in what the plans are. Robert Stack commented that we’ll let the Selectboard members know that we will willingly fund necessary updates such as the linoleum removal and moving of the doors for handicap accessibility as part of our project. (These otherwise may have been costs of capital project funding.)

Meeting Adjourned at 10:00 AM
Next meeting: Wednesday, August 24, 8AM

Minutes recorded by Pamela Becker