Minutes

Present: Trustees: Committee Chair, Jane Southworth; Recording, Howard Burrows; Pam Becker; Connie Bresnahan; Jennifer Lann; Susan Troy. Staff: Library Director, Starr LaTronica; Children’s Librarian, Lindsay Belville. Public: Elizabeth Tannenbaum. Absent: Reference Librarian, Jeanne Walsh

1. Call to Order: Jane called the meeting to order at 4:30pm
2. Review and Adjust Agenda: No changes
3. Review and accept minutes of May 16, 2016
   a. Some discussion of level of detail. Minutes accepted without change.
4. Public Comment: None
5. Discuss Community Conversation meetings of May 19 and 23, 2016. What did we hear and what did we take from it?
   a. Starr LaTronica reviewed and commented on recorded public ideas
      i. ACTION: Starr will forward recorded comments to the group
      ii. ACTION: Pam and Jane will look for natural groupings and consensus issues
   b. Committee members: Effort will be made to find Friends participant
   c. Others: Starr and others have heard positive comments; there have been new contacts with bookmobile and bookstore affiliate programming
6. Plan further outreach
   a. visits
      1. to whom
         a. We generated a list of possible contacts; also need to target invitees in specific areas: services to kids, technology
         b. ACTION: Starr will type these and send to group
         c. ACTION: Howard will contact Town Planner to discuss strategy for more complete sampling
      2. by whom: everyone
      3. when: some special, others at various town sites and events (July 4)
4. organize how? Specific to occasion
   b. Survey- in person and on-line
      1. develop questions
         a. Discussion of whether questions should be open or explicit;
            agreed that we need both depending on community and context of questioning
      2. discuss implementation
         a. ACTION: Starr and Jane will select samples from past questionnaires and send to group
         b. ACTION: Everyone will suggest minimal set of five appropriate for all participating
7. Other discussion of planning effort
   a. schedule
   b. deadline
   c. meetings weekly? Every two weeks; next meeting June 30, then July 14.
8. Adjourn: Jane adjured at 6:00pm