BROOKS MEMORIAL LIBRARY BOARD OF TRUSTEES AGENDA
Tuesday—February 14, 2017–4:45 PM—Meeting Room

1. Call to Order / 4:45 PM
1 A. Agenda/Changes or additions
1 B. Public Comments
2. Minutes of January 10, 2017

3. COMMITTEE UPDATES/REPORTS
   A. Friends of the Library—Joyce Marcel, President
      • Activities update
   B. Buildings and Grounds Committee—Pamela Becker, Chair
      • Update
   C. Finance/Asset Development Committee—Adam Franklin-Lyons, Chair
      • Treasurer’s Report and Update
   D. Fine Arts Committee—Howard Burrows, Chair
      • Update
   E. Planning Committee—Jane Southworth, Chair
      • Update
   F. Technology Committee—Jennifer Lann, Chair
      • Update
   G. ALA/VLA—Howard Burrows, liaison
      • Update

4. OLD BUSINESS
   A. Request to house Stephen Daye Press collection (on hold)
   B. Retention of written records (2nd reading)
   C. Breakfast for staff (to be postponed?)

5. NEW BUSINESS
   A. Revision of meeting room policy
   B. Director’s evaluation
   C. Create a schedule for evaluating and updating policies
   D. Request to host community calendar
   E. Open library after hours for Women’s Freedom Center event May 4, 2016

6. OTHER
   A. Department Reports: Library Director; Children’s Room Report, Reference Report