

**BROOKS MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**

May 9, 2017

Present: Trustees Robert Stack, Jane Southworth, Connie Bresnahan, Pam Becker, Howard Burrows, Amity DeAngelis, Adam Franklin-Lyons, Jennifer Rowe, and Susan Troy. Also present were Library Director, Starr LaTronica; Youth Services Librarian, Lindsay Bellville; Friends Liaison, Sue Dyer; Recording Secretary, Jane Fletcher.

Call to Order: Robert called the meeting to order at 4:50pm.

Agenda Changes or Additions: Starr added the four items under new business.

Public Comments: none

Minutes of April 11, 2017:

Jane moved and Pam seconded that the minutes be accepted. Passed

Committee Reports:

A. Friends of the Library:

Sue Dyer introduced herself as the new Friends Liaison and reported:

- The benefit concert with Verandah Porche and Patty Carpenter was lightly attended perhaps due to the many other concurrent events.
- The Friends have agreed to buy 52 chairs.
- Donations for sponsorship of First Wednesdays are being solicited.
- The book sale will be held on June 1 and 2 – donations of books are welcome.

Robert will attend the next Friends board meeting to invite the Friends to participate in the planning of the 50th Anniversary celebrations

B. Building and Grounds Committee:

See meeting minutes. The leak in the back of the library is again a problem. There is a recurrent problem with leaks from the upstairs bathrooms.

C. Finance/Asset Development Committee:

See reports.

The finance committee proposed a budget for the Buildings and Grounds Committee.

Next Action: Buildings and Grounds will write guidelines for the use of the proposed budget.

Motion: Adam moved that \$25,000 of the remaining available Read funds be transferred to the permanent endowment. Jenny seconded. Passed unanimously.

D. Fine Arts Committee:

See minutes. The children's room staff will co-ordinate with the committee on the Anna Dewdney event being planned for the fall. The Fine Arts Committee has an annual budget of \$1700; \$700 from the Trustees and \$1000 from the Friends.

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BOARD OF TRUSTEES MEETING
May 9, 2017**

E. Planning Committee:

The five year strategic plan will be ready for presentation at the June board meeting.

F. Technology Committee:

The next meeting is scheduled for Tuesday, May 16.

G. ALA/VLA:

The summer ALA conference will be held in Chicago in June. On May 1st there was an advocacy push to contact all the congressmen. Howard will start writing reports of meetings attended.

Old Business:

A. Request to house Stephen Daye Press collection:

Starr has been to see the collection and has concerns about the security of the collection if stored at the library in its present bookcase. She will discuss this with the Historical Society.

B. Policies for new meeting spaces:

It was suggested that the local history room continue to be a quiet space during the day and that some of the smaller organizations hold meeting in that space during the evening leaving the larger meeting room free for use by larger groups.

C. 50th anniversary celebration:

The committee held its first meeting on May 8th. Several ideas have been discussed. The next meeting will be the first Monday in June, additional committee members from the community at large are being sought.

D. Trustees training:

The State Library may have a new trainer in position, Starr will schedule a session soon.

New Business:

Motion: Howard moved and Jane seconded that the library be open late on Thursday, October 12 and Sunday October 15 for special events in connection with the Literary Festival. Passed.

Motion: Sue moved and Pam seconded that the wording for the student registration application be accepted as presented and that the student ID requirement be removed. Passed.

Motion: Jane moved and Connie seconded that Starr's request to attend the ALA conference in Chicago the third week of June be approved. Passed. The funds needed are available in the staff training line item.

On call circulation staffer, Nancy Son, will be leaving as she is moving to San Francisco.

**BROOKS MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
May 9, 2017**

Other:

A. Department Reports: Library Director; Children's Room Report; Reference Report. See reports.

The Climate Change Co-Opera event held on Sunday, May 7 was a fun event with singing and dancing.

Spring break was a busy time in the children's room and planning for the busy summer season is well in hand.

Adjourn:

Adjourned at 6:45pm.

Jane Fletcher, Recording Secretary
Susan Troy, Board Secretary

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