

**BROOKS MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**

November 14, 2017

Present: Trustees Susan Troy, Connie Bresnahan, Howard Burrows, Adam Franklin-Lyons, Jane Southworth, Pam Becker and Amity DeAngelis. Also present were Library Director, Starr LaTronica; Cataloging Librarian, Leslie Markey; Recording Secretary, Jane Fletcher. Absent: Robert Stack and Jennifer Rowe

Call to Order: Susan called the meeting to order at 4:48pm.

Agenda Changes or Additions: Request to open December 1, 2017
Executive session to discuss a personnel issue

Public Comments: None

Minutes of October 10, 2017:

Jane moved and Connie seconded that the minutes be accepted. Approved

Committee Reports:

A. Friends of the Library:

- The 3rd film in the series on journalism will be shown on Sunday
- The annual appeal is ready, just need postage amount
- An edible literature event is being planned
- Howard and Joyce attended the advocacy event
- Howard and Betsy participated in the Future of the library panel

B. Building and Grounds Committee: See minutes of October 17.

C. Finance/Asset Development Committee:

Motion: Adam moved to place \$150,000 currently in Board Projects fund into Vanguard Corporate Bond fund. Pam seconded. Passed unanimously.

D. Fine Arts Committee:

A set of vases in the collection is Japanese. A member of Marlboro College staff is going to help catalog them. The fine arts storage room has been cleaned up with organizing and cataloging underway.

E. Planning Committee:

A bookmark summarizing the strategic plan is being created. The committee is monitoring plan progress and working on an emergency plan for the library based on the Town Emergency plan from Chief Bucossi. A defibrillator may be available for \$700.00.

F. Technology Committee: An informal brainstorming session was held for the development of the technology plan.

G. Advocacy and liaison to national and regional library organizations:

The conferences and meeting held since the last trustee's meeting were helpful and informative. Secretary of State, Jim Kondos, spent a lot of time clarifying open meeting law and how it impacts library boards.

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H. Department Reports: The Abenaki Artists panel was attended by 40 people. They may come again. Novelist, Mary Dingle Fillmore's discussion of her book, Resistance Then and Now, about resistance in Amsterdam during WWII, will be the next event held at the library.

Old Business:

Fine Forgiveness: Budget talks are beginning. The issues of fine forgiveness, computer use for those with fines and amnesty for old fines will wait for the outcome of the budget discussions.

Computer use with fines: see above

NEH grant partnership: nothing to report

New Business:

Request to open for State Attorney General's Office/Human Rights Commission public hearing: On November 20, the main reading room will host a hearing on racial disparity in the criminal justice and juvenile justice systems.

Motion: Jane moved to open the library on December 1 from 6 to 9 pm for the showing of a film on Standing Rock. Sue seconded. Passed.

Board will need to reactivate the nominating committee for new board members at the next meeting.

Jane moved and Pam seconded to enter executive session at 5:35 pm.

Public meeting resumed at 5:44pm.

Motion: Adam moved to use \$4000 from BR04 to fund a temporary staff replacement. Seconded by Jane. Passed.

Staff member Samantha Seals is leaving. The library will be hiring.

Adjourn: meeting adjourned at 5:45pm.

Jane Fletcher, Recording Secretary
Susan Troy, Board Secretary