

Brooks Memorial Library  
Technology Committee  
Agenda  
Thursday, February 8, 2018

1. Called to order at 4:45 p.m.  
Present: Matt, Klara, Paige, Starr, Adam, Howard, Amity (minutes taker)
2. Agenda / Changes or additions - Info for Harvard course
3. Public Comments: No public present.
4. Approved Minutes of November 28, 2017
5. Old Business:
  - ❖ DIGITAL OUTREACH
    - Howard reported on web AGILE meetup discussion in Northampton. Ted of BAC said that there are more components to being AGILE than just AGILE computing. There are a few people in town with AGILE experience.
  - ❖ INTERNAL HARDWARE & SOFTWARE
    - Public access computing update
      - Paige & Matt: Report on children's room computers.
        - Would like to get a couple more desktop stations; maybe more gaming computers or another AWE station (next level up). Considering using tablets for catalog access. Have a screw in ipad mount but not sure if it will work physically in the space available. Also considering getting a couple cheap tablets (possibly Amazon Fire?) for kids' gaming.
      - Matt: Useful
        - Cassie by Librarica is recommended as a strong possibility for an alternative to Useful. Next step is to install it in children's room and try it. It would need individual computers for each station. We are in a position to get hand-me-downs from the town or some other options for new stations.
6. New Business
  - ❖ Acceptable Use Policy for public computers
    - Review, suggest changes
      - Kids - no user agreement anymore, need to add part for teens, update info about needing cards to use computers.
      - Klara and Howard will streamline and edit policy to be read at Trustee meeting on Tuesday.

7. Review old business that is postponed until next meeting

❖ DIGITAL OUTREACH

➤ Library website Request For Quote

- Update from Jeanne
  - Report on staff suggestions and Alex's (wikimedia) advice
  - Share draft of new RFQ

❖ Technology Plan

- Discuss brainstorming doc ideas.
  - Library H3lp for chat reference

**ACTION ITEMS:**

Read for next meeting:

- Tech Plan
- Public Access Computer Use Policy
- RFQ

8. Adjourn