

Buildings and Grounds Committee AGENDA
Brooks Memorial Library,
Thursday, March 30, 2017, 8:30 AM

1. Call to order
2. Agenda - Changes and Additions
3. Public Comment -
4. Minutes of 2/16/17
5. Updates on the renovation project.
6. Updates on needs identified at last meeting of this committee:
 - Staff Room storage cupboards
 - Front door lock problem
 - The boiler replacement schedule
 - Upstairs restroom floors/ professional cleaning
 - Shelving units to save and which to be recycled
 - New chairs for the Meeting Room
 - New signage
 - Furniture for Main Floor Room
 - Furnishings for Starr's office

7. List of projects to be addressed at a later date when more funds are available:
 - Replacing the fixtures in the upstairs bathrooms.
 - Outdoor landscaping - the "path" from the parking lot needs to be formalized.
 - The floors in the stacks, downstairs and mezzanine, need to be stripped and waxed.
 - The mezzanine carpet needs replacing.
 - Children's Room desk area needs new desks and shelving.
 - Downstairs office may also need new work stations.

2/16 additions to list:

- Replace ceiling tiles throughout the library.
- New ventilation system for old 2nd floor restrooms.
- Replace upstairs entryway and hall carpeting.
- Paint stairwell doors and create new signage for them.
- Paint Main Room walls.

6. Other -

7. Adjourn -

NEXT MEETING -

