

AGENDA, Buildings and Grounds Committee
Thursday, September 7, 2017, 8:30 AM

1. Call to order -
2. Agenda - Changes and additions -
3. Public Comment -
4. Minutes of 8/24/17 -
5. New furnishings - Discuss choices and make recommendations for purchases.
6. New signage suggestions and decisions.
6. Routine maintenance and safety procedures. List what is already in place and discuss what other practices should be attended to annually.

(FYI - This is a quote from the Oct. 2014 Manual for Library Trustees:

“Nonetheless, if a trustee is aware of a problem, it is his/her duty that it is taken care of. This includes, but it is not limited to, building deficiencies and staff and patron safety. In addition, it is wise practice to be aware of situations which could become problems in the future. Inspect the building and equipment for fire safety violations at least annually. Make sure emergency procedures, equipment, and supplies are available and up-to-date. Discuss safety issues with your library director.”)

7. Adjourn -

NEXT MEETING -