

BROOKS MEMORIAL LIBRARY
Strategic Planning Committee
Minutes of Meeting of January 26, 2017 (4:30 p.m. Local History Room)

1. Meeting called to order at 4:38 p.m. Present were Jane Southworth, Pam Becker, Howard Burrows, Connie Bresnahan, Susan Troy, Jennifer Lann, Elizabeth Tannenbaum, Starr Latronica, Absent: Jeanne Walsh, and Lindsay Bellville. Katie Montgomery.
2. Agenda Reviewed, no changes.
3. Public Comment- none
4. Minutes of January 5, 2017 were approved as presented.
5. Old Business. We reviewed the current draft of vision, mission statements and Service Priorities and made changes. Current version attached to these minutes.
6. New Business. none
7. Adjournment at 6:00 p.m.
8. Next Meetings February 9 and 23, 2017.

Brooks Memorial Library

Mission/Vision/Service Priorities/Action Items

Plan 2017-21

Current Version as of January 26, 2017

1. **Vision:** The vision of Brooks Memorial Library is that all members of the community recognize the value of the library and utilize its resources to spark curiosity, enhance their lives, and achieve their aspirations.
2. **Mission:** The Mission of the Brooks Memorial Library is to connect people and resources to inspire, inform, and empower our diverse community.
To accomplish this the library
 - Provides free and open access to materials, resources, and tools to advance individual and collective exploration;
 - Convenes conversations and creates collaborations and connections with leaders, organizations, and individuals within the community. (ALLITERATION??)
 - Offers cultural and educational opportunities and experiences through programs, meetings, and exhibits within the library space and in other venues. (REVISIT “OPPORTUNITY AND EXPERIENCE”)

SERVICE PRIORITIES

To achieve the vision and mission, the Staff, Trustees, and Friends of Brooks Memorial Library will make the following service responses and associated actions their guiding and organizing document for the years 2017-2021.

Brooks Memorial Library (BML) will:

1. Stimulate the imagination of library users, and support life-long learning through assistance, resources, and programming for reading, contemplating, viewing, listening, and conversing.
 - a. Engage members of the community for input on collection development and programming choices.
 - b. Classify/Catalogue materials to ensure effective access points for patrons/users. (??? Some questions re words).
 - c. Provide expanded access to materials far beyond the BML collection through inter-library loan. Cooperate with other Vermont libraries and the Vermont Department of Libraries to improve resource sharing through courier services and catalog/resource sharing software.
 - d. Regularly promote the opportunities and possibilities offered by the library for broad community awareness.
 - e. Engage the arts community to create a vibrant art presence in the library.
2. Support young readers from early literacy on.
 - a. Implement a “1000 books before Kindergarten” program.
 - b. Offer a weekly “lapsit” program for ages birth through 18 months.

5. Provide welcoming physical and virtual spaces for library users.
 - a. Offer a variety of areas to allow for mixed use of space within the library:
 - Provide comfortable spaces for reading, working, and relaxing; *quiet* spaces for reading, study; space for people to interact without interrupting others; small meeting rooms for public use, including tutoring, space for snacks, coffee, tea.
 - Provide private space and resources to conduct research on genealogy and local history.
 - Construct and enhance physical space dedicated to preserving, cataloging, and displaying the library's fine arts collection.
 - b. Institute policies and explore efforts to ensure access and diminish barriers.
 - Provide friendly, respectful, efficient, and precise customer services to all populations.
 - Provide an informed, welcoming, professional staff to offer support and answer questions.
 - Seek opportunities to provide experiences and resources in a variety of community locations.
 - Provide clean, handicapped accessible, updated bathrooms.
 - Strive to ensure better physical accessibility for all.
6. Strengthen the community through awareness, engagement, and collaboration.
 - a. Establish a database of local resources across agencies, organizations, and individuals..
 - b. Convene community conversations to promote civic discourse.
 - c. Partner with agencies, organizations, and individuals to provide a broad spectrum of educational, recreational, and cultural programs for all ages.
 - d. Provide a community "hub" bulletin board space for PATRONS to post messages, business cards, events, services.
7. Information Literacy –Enable library users of all ages to find and evaluate information, think critically, and make decisions based on reliable information.
 - a. Provide continuing education to keep staff current regarding information literacy.
 - b. Offer public programs for all ages on information literacy topics such as protecting digital privacy and assessing quality of information. Design programs with collaboration from both youth and adult services staff.
 - c. Create guides that help patrons develop information literacy skills.
 - d. Review the library's privacy policies and practices and make them as transparent as possible to users, including information about third-party digital services.