

Brooks Memorial Library
Strategic Planning Committee
Minutes of Meeting of May 24, 2018
Local History Room, changed to new gathering place, 4:30 p.m.

1. Meeting called to order at 4:35 p.m. by chair Jane Southworth Present were Pam Becker, Jane Southworth, , Jeanne Walsh, Lindsay Bellville, and Starr LaTronica, and Elizabeth Tannenbaum. Connie Bresnahan and Leo Schiff were absent.
2. The agenda was changed to include Starr's report on the PA system.
3. No members of the public were present.
4. Minutes of April 26, 2018 approved as presented, with the exception of our May meeting date having changed to May 24, not May 17..
5. Starr reported that we are able to achieve/acquire a PA system, which will function through the telephones but will need speakers.

The committee continued review and changes to the Emergency Plan template we are using to help create our emergency plan. The draft emergency actions template was reviewed. Questions remain about how to denote and announce threats inside and outside the building. This was tentatively resolved, but will be discussed again at the next meeting..

6. No new/other business was discussed.
7. Next meetings: June 28, and July 19, all 4:30 p.m. in Local History Room, or other place as needed.
8. Meeting adjourned at 6 p.m.