

Brooks Memorial Library
Strategic Planning Committee
Minutes of Meeting of March 14, 2019
Local History Room, 4:30 p.m.

1. Meeting called to order at 4:37 p.m. by chair Jane Southworth Present were Jane Southworth, Connie Bresnahan, Starr LaTronica, Leo Schiff, Jeanne Walsh, Howard Burrows Absent were: Lindsay Bellville Elizabeth Tannenbaum
 2. No members of the public were present.
 3. Minutes of February 21 were approved.
 4. Agenda changed to include discussion of ideas suggested by Howard Burrows
 5. Old Business: The committee discussed the Strategic Plan. We are trying to find a way to have staff delineate progress on Plan priorities and action items. It is essential that Staff do this, as the Trustees are not involved with activities on a daily basis as Staff is. To facilitate this necessary record keeping, we have developed a matrix for each priority. However, the staff is short on people, so the remaining members are very short on time and energy. While only staff can tell us where we are, and we do not want this activity to be a burden to them, nor do we want it to feel like a bureaucratic burden.. We do need to have a record of what has been accomplished, what is in process, and where we might like to go further. After some expressions of frustration, it was decided that the progress on priorities would be discussed in staff meetings The results of these staff meetings will then be sent to the Committee for inclusion in the matrix or in some other form of reporting.
 6. Other- Howard Burrows was in attendance to bring forward his ideas that there are ways to associate the Town Plans with the Library Strategic Plan, thus giving the Trustees and Staff ideas of where we might find collaborators and ideas ripe for collaboration Howard suggested a "rolling five year plan." Discussion centered around trying to bring this interesting but unspecific idea down to earth to work on. The next step is that Howard and Starr will meet to discuss ways of finding synergies between the Library Plan and Town Plan..
 7. Next Meeting is Thursday, April 18, 2019, at 4:30 p.m. in Local History Room or equivalent space.
- J. Southworth recording angel.