

Brooks Memorial Library
Strategic Planning Committee
Agenda for Meeting
September 13, 2018 4:30 p.m. Local History Room or other

1. Call to Order
2. Review Agenda
3. Public Comments
4. Approve Minutes of August 30, 2018
5. Old Business Review progress on Emergency Plans, The current document will be sent out on September 6, and discussion on the document will be minimal. Comments should be sent to Jane via email.
6. New Business
 - A. We will begin to focus on the “Cheat Sheet” or short info piece for each staff member which should contain the quick basics for each emergency to be faced.
 - B. We will also discuss the list of Training Programs and Types needed, and begin to plan for them.
7. – Other
8. Adjourn
9. Next meetings September 27, Bill McSalis training 9-11.