

**Brooks Memorial Library**  
**Building and Grounds Committee Minutes**  
**March 10, 2020 – 8:30am**  
**(rescheduled from Feb. 6 and Feb 13, 2020)**

Present: Starr Latronica, Sirkka Kauffman, Jane Southworth, Elizabeth Tannenbaum, Christine de Vallet, Connie Bresnahan.

1. Call to order: 8:35am
2. Agenda—No changes
3. Public Comment --None
4. Minutes of June 27, 2019 --Approved
5. Furniture proposed costs and priorities were reviewed. **Elizabeth moved we purchase a booth for the snack area outside the children’s room and purchase four comfortable chairs for the main room. Christine seconded the motion. Passed.** In a second round, the plan is to purchase six dual fabric chairs. The budget for furniture comes from the project fund. In addition, application is being made to the Thomas Thompson Trust for possible grant funding. A suggestion was made to check on the possible availability of used furniture to purchase from Marlboro College.
6. Future plans include
  - pruning the large bush outside the front door
  - landscaping on the north side of the library so that it slopes away from the building
  - landscaping at the back entrance on the west part of the building outside where the HVAC was installed
  - replacing children’s room windows, rebuild structure to open from top, double panes
  - repairing fascia and soffit around the building
  - Place on a future agenda the continuing discussion of clarifying responsibilities, town and library, for the upkeep of the library building.

## 7. Other

--The idea was raised for future discussion of adding space in the library to house the Brattleboro Historical Society --Could a third floor be added to be used for many purposes?

--Request has been made for a more readable clock above the circulation desk.

--Yellow chairs and table seem to be well liked by patrons.

--Outside sidewalk in front of building needs leveling.

## 8. Adjourn 9:20am.

Respectfully submitted,

Connie Bresnahan