

Buildings & Grounds Committee Meeting Minutes 10/13/2020

Members Present: Starr Latronica, Jennifer Rowe, Gabriel Sistare, Jane Southworth, Elizabeth Tannenbaum

8:33am Called to Order

Starr informed the committee that there is an issue with the door used to admit patrons. The door locks automatically and options to keep the door unlocked safely are being pursued.

The estimate for carpeting the upstairs is \$3000, which may be funded through available maintenance budget.

Virus filters and additional air filters were delivered and will be located in confined areas of the library.

Controlled Technologies is working on the air conditioning issue:

- The source was a computer issue, not a function of user error from library or town staff
- Because the company did not make their routine maintenance call, they will likely waive the \$1200 invoice

The library has been cleared for winter use.

A community member tripped on the sidewalk in front of the library. The town assumed liability and will be repairing the sidewalk to the whole extent.

The Work Today program will be ending this month and will be put on hiatus until the end of the winter.

There is an urge to either prune the yew bush in front of the library or to remove altogether. This will be shared with full board in the next meeting to propose a course of action.

The next meeting will tentatively be Nov. 4 at 8:15am.

Adjourned at 9:05am