

Brooks Memorial Library
Technology Committee
MINUTES
November 9, 2015
8:30-10 AM, Local History Room

Present: Howard Burrows, Jennifer Lann (minutes-keeper), Debra Loevy-Reyes (via Skype)

Staff: Jerry Carbone, Jeanne Walsh, Paige Martin

Absent: Adam Franklin-Lyons, Cal LaFountain

Guest: Katie Montgomerie, volunteer

1. Call to Order / 8:41 PM
 2. Agenda/Changes or additions (See #7 below)
 3. Public Comment (None; no public)
 4. Minutes of **October 1, 2015** (Approved)
 5. Old Business
- **Technology Help Sessions with Cal: Update**
 - Jeanne read Cal's report.
 - 6-7 p.m. hour added.
 - Lately: appointments for specific tech problems.
 - Emerging problem: people forget their appointments when they're 3 weeks out. Sending reminders seems to be helping.
 - Ran two River Garden sessions with Jeanne.
 - Two more scheduled for January: Overdrive and OneClick.
 - Cal and Jeanne discussed technology related goals for Cal:
 - When MakerSpace stuff arrives, he'll do tech support (e.g., 3-D printer)
 - Assist with website usability testing
 - Doing individual support and staff support now, but will do group workshops and staff trainings
 - Cal's own goal: consider migrating public computers from Useful, because the Linux operating system is slightly different than a Windows or Apple OS, and so for tech literacy training for the public, it could be an unnecessary layer of obfuscation.
 - Jerry: things to consider:
 - Cost benefit of Useful: \$3500/year with all the software updates.
 - Time management authentication software would be needed.
 - Useful authentication doesn't work in the children's room and there are other general glitches on all floors.
 - Overall it's been low fuss.
 - We would need 12 Microsoft licenses.
 - Three-year contract with Useful up next fall: time to weigh the pros and cons.
 - **Multifunction Printer Install**
 - Won't support iPads, iPhones (maybe also Macbooks? We'll find out)
 - Shipment delayed.
 - **Laptop Deployment Update**

- One was malfunctioning and returned.
- Cal just installed Deep Freeze.
- College essay workshop this Saturday: advertised with laptops (2 or 3) and iPads; laptops might not be cataloged by then, but they'll be available to the workshop regardless.

- **BiblioBoard Update**

- Cal is still scanning content and adding metadata.
- Mary Ide of the Friends looking to create a bibliography of Brattleboro's history of publishing. Could use a librarian's oversight for organizing and cataloging it. Tension between providing access to random scans versus a carefully organized collection that's thus more findable.
- Metadata is complicated—need for consistency, otherwise findability is a problem. Controlled vocabulary important.
- Howard's first two agenda additions:
 - Alex of WikiLibrary wrote to Howard.
 - There's a Wikipedia DC convention online (all 6 hours of it).
 - At 4 hrs, 30 min mark, one could watch a presentation of GLAM (Galleries, Libraries, Archives, Museum), an intern presented on this project.
 - Relates to BiblioBoard in that it's about access to artifacts, and the content of those artifacts.
 - At Saturday Vermont trustees and friends conference, MIT came with an artifact (a book), that comes in a box that is part of the book, with 20-some inserts, author margin notes, and labeling as if the book belongs to another library. *Ship of Theseus* is the name of the book. Refers to the philosophical thought experiment: if you replace all the parts of the ship, is it still the same ship?
One takeaway: some items are harder to digitally catalog than others.
- Jeanne tested how a patron how to change their password they forgot, but it takes a few days.
- Not as user-friendly as we thought.
- How is MA dealing with it since it's a state-wide resource?
- **Next action: Jeanne will find contact person for MA BiblioBoard for insights and guide.**

6. New Business

- **BML Pinterest Site (Katie Montgomerie, volunteer)**

- Many libraries have Pinterest boards. (e.g., New York Public Library has 31 boards.)
- Katie proposes starting with:
 - Most recent additions to the Library: book covers of new books (e.g., October Fiction 2015).
 - We have new book alerts, but Katie says it's much less visual and you have to subscribe to it, whereas the Pinterest version could be discovered by someone casually linking from the homepage or e-newsletter.
 - In her mock-up, the books link directly to the catalog and to GoodReads for reviews.
 - Image links to GoodReads, because that's where the image comes from.
 - The text link links to catalog record.
 - Library should have GoodReads account.
 - Board by genre per month: nonfiction, fiction. The more granularity, the better, but let's have it be sustainable. Children's, YA. Artwork displays? Book displays? Staff picks?
 - Can share an image from Pinterest on Facebook.
 - Videos don't work well.

- Our symbol for our Pinterest header: the statue.
- Needs a paragraph about our Library. She could mine the Facebook description.
- Needs a library email to set it up, and then she can create a username and password and that's what everyone would use to maintain the site.
- We can follow other boards that won't be displayed publicly. We would use them to pin stuff.
- Howard reminds us to make sure than when we post our own content (like our displays of art), that we have the copyright release to do so.

○ **Next actions: Jerry will give Katie a library email address to set it up.**

7. Additions to the Agenda:

- Alex and Fine Arts and technology
- Burlington Friends & Trustees Conference had tech components
- Town IT vendor search (didn't get to this one—Jerry had to leave at 9:45 a.m.)

8. Adjourned at 9:46 a.m.

NEXT MEETING DATE: December meeting TBD via Doodle

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