

BROOKS MEMORIAL LIBRARY BOARD OF TRUSTEES
BOARD AGENDA FOR APRIL 9, 2013 –4:45 PM.—MEETING ROOM

1. Call to Order / 4:45 PM.
1. A. **Agenda/Changes or additions: Portfolio Review @6:30 PM**
1. B. **Officer Elections and committee assignments**
2. Minutes of **MARCH 12, 2013**
3. **Old Business**
 - A. Committee Reports
 1. **Asset Development Committee.**
 - Treasurer's Report April--Stephen
 - April 1 meeting report
 - Prentiss-Smith Portfolio Review (6:30 PM)—Laurie Barrett, Director of Client Relations
 2. **Fine Arts Committee**
 - April 3 meeting report
 3. **Building/Grounds Committee**
 - Exterior door project update (if available)
 - DAR/Genealogy Room discussion
 4. **Technology Committee.**
 - Google/VTLIB videoconferencing grant: Videoconferencing Policies (2nd reading)
 - Catamount Library Network update
 - Vermont Fiber Connect update
 - eVermont Computer Mentor
 5. **Friends of the Library**
 - March 15 meeting—Booksale news & fund raising ideas.
 - B. Town Meeting 2013 Recap
 - C. 68th Annual Town Officers Education Conference 2013: April 17/24
 - D. Teen Advisory Board update
4. **New Business**
 - A. Progress on Trustees' Goals 2012-13
 - B. Plans for Memorial Service, 5/5/13
 - C. Gifts, donations, grants received: 1. DONATIONS: Amelia Hancock \$400; Misc Small Gift \$19.46
2. BOUGHT: None SOLD: 100 Amgen @ 99.4989= \$9,949.89 ; Chevron-40 @ \$119.73=\$4,789.20
 - D. Library director; Reference Librarian Reports; Children's Room Programs' Report; Library Statistics-----Questions.

5. **Adjourn.**

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1. Minutes of **MARCH 12, 2013**
- 1.a. Fine Arts Committee Notes, 20130403
- 1.b. Asset Development Committee Notes 20130401
2. Library director's Report March 2013 & Events Calendar April/May
3. Children's Room Report March 2013
4. Reference Librarian's Report March 2013
5. Treasurer's Report FY 2013
6. Endowment and Investment July 1, 2012 to YTD.
7. Town Budget Expenditures & Revenues July 1, 2012 to YTD.
8. Library Statistics YTD [AVAILABLE AT MEETING]
9. Board of Trustees Goals 2012-2013 status report
10. Videoconferencing Policy and Reservation Form—2nd reading
11. BR 6- Fines, Fees, and Circulation Polices (200705 & 20110913)—2nd reading
12. Correspondence
13. VTLIB Library Standards Award Letter 2012
14. 2012-2013 Board of Trustees & Committees
15. Library flyers