

BROOKS MEMORIAL LIBRARY BOARD OF TRUSTEES
BOARD AGENDA FOR SEPTEMBER 10, 2013 –4:45 PM.—MEETING ROOM

1. Call to Order / 5:45 PM.
1. A. Agenda/Changes or additions:
2. Minutes of **June 20,2013**
3. **Old Business**
 - A. Committee Reports
 1. **Asset Development Committee.**
 - Treasurer's Report July-August--Stephen
 - Minutes July 20, September 5
 - Draft of RFP for Annual Appeal
 2. **Fine Arts Committee**
 - September 4 report
 3. **Building/Grounds Committee**
 - Future plans
 4. **Technology Committee.**
 - Google/VTLIB videoconferencing grant update
 - Catamount Library Network update
 - Vermont Fiber Connect update
 5. **Friends of the Library**
 - Fund raising initiatives
 6. **Teen Advisory Board**
 - Meetings 20130718 & 20130827
 7. **Strategic Planning Committee**
 - August 26 Meeting
 - B. Review of Town Officers Education Conference worksheet for Trustees.
 - C. Library Department Report to Selectboard (review)
 - D. BML Acceptable Use Policy revised July 2013 (revised, 2nd reading for adoption)
4. **New Business**
 - A. FY 2015 Budget Preview
 - B. Library Director Evaluation Committee --process and schedule
 - C. Trustee Nomination Committee--process and schedule
 - E. Gifts, donations, grants received: 1. **DONATIONS:** Tom Burdo \$100 ; James Helyar \$155; Hollis Carlisle \$50; Jerry Greenberg Fund: \$50.00 ; Small Gifts \$62.71 **TRANSFER:** \$4875 3. **BOUGHT** Novartis, 190 @ 73.8184, \$14,040.50 **SOLD** Invensense 420 @15.2238=\$6373.94; Procera, 105 @ 15.0752; \$1567.87; Teva Pharm, 240 @ 38.4938; \$9223.35
 - F. Library director; Reference Librarian Reports; Children's Room Programs' Report; Library Statistics----- Questions.
5. **Adjourn.**

CONTENTS

1. Minutes of **JUNE 20, 2013**
- 1.a. Fine Arts Committee Notes 20130904
- 1.b. Asset Development Committee Notes 20130805 &20130905
- 1.c. Planning Committee Notes 20130826
2. Library director's Report June-August 2013
3. Children's Room Report
4. Reference Librarian's Report
5. Treasurer's Report FY 2013 +FY2014
6. Endowment and Investment FY2013 +FY2014 YTD
7. Town Budget Expenditures & Revenues FY2013+FY2014YTD.
8. Library Statistics YTD [**available at meeting**]
9. Fund Raising Consultant RFP draft
10. BML Acceptable Use Policy revised July 2013
11. Teen Advisory Notes 20130718 & 20130827
12. BML Department Report to Selectboard, 9/3/2013.
13. Flyers: 2013-2014 First Wednesdays (at meeting); Great American Songbook Concert