

**BROOKS MEMORIAL LIBRARY BOARD OF TRUSTEES**  
**BOARD AGENDA FOR DECEMBER 10, 2013 –4:45 PM.—MEETING ROOM**

1. **Call to Order / 4:45 PM--**
- 1.A. Agenda/Changes or additions:
2. Minutes of **NOVEMBER 12, 2013**
3. **Old Business**
  - A. Committee Reports
    1. **Asset Development Committee.**
      - . Treasurer's Report November—Stephen
      - . Fund Raising Consultant Contract
    2. **Fine Arts Committee**
      - . Meeting 20131204
      - . Disposition of two exhibit cases
    3. **Building/Grounds Committee**
      - . No meeting
    4. **Technology Committee.**
      - . Google/VTLIB videoconferencing grant update
      - . Catamount Library Network update
      - . Vermont Fiber Connect update
    5. **Friends of the Library**
      - . Activities update—Mary Ide
    6. **Teen Advisory Board**
      - . Meeting 20131119 --Pam
    7. **Trustees Nominations Committee**
      - . Candidate recommendations to Town Meeting
  - B. Complete the review of Town Officers Education Conference worksheet for Trustees.
  - C. FY 2015 Town Budget update
  - D. Virtual Tour of Catamount Library Network
4. **New Business**
  - A. Review of Annual Public Library Report FY 2013
  - B. Staff Holiday Party Appreciation, Friday, January 10, 17
  - C. Gifts, donations, grants received: 1. **DONATIONS:** Ameilia Hancock, \$200; Paul Jerard Fund \$200 ; Design-a-Plate, \$924.00(revenue from sale of plates) **TRANSFER:** None 3. **BOUGHT** Foundation Medicine 120 @ 24.7936, \$2,975.23|Cisco, 114 @ 23.265; \$2,265.21 **SOLD** None
  - D. Library director; Reference Librarian Reports; Children's Room Programs' Report; Library Statistics----- Questions.
5. **Adjourn.**

**CONTENTS**

1. Minutes of **NOVEMBER 12, 2013**
- 1.a. Fine Arts Committee Notes 20131204
- 1.b. Asset Development Committee Notes 20131202
2. Library director's Report
3. Children's Room Report
4. Reference Librarian's Report
5. Treasurer's Report FY2014 YTD
6. Endowment and Investment FY2014 YTD
7. Town Budget Expenditures & Revenues FY2014 YTD.
8. Library Statistics YTD **[at meeting]**
9. Teen Advisory Board Notes 20131119
10. Fund Raising Consultant Contract **[at meeting]**
11. VTLIB/CLN Memorandum of Understanding 12/3/13
12. FY2013 Annual Library Report Finances & Services
13. Library publicity