

**BROOKS MEMORIAL LIBRARY BOARD OF TRUSTEES**  
**BOARD AGENDA FOR JANUARY 14, 2014 –4:45 PM.—MEETING ROOM**

1. **Call to Order / 4:45 PM--**
1. A. Agenda/Changes or additions
1. B. Public Comments
2. Minutes of **DECEMBER 10, 2013**
3. **Old Business**
  - A. Committee Reports
    1. **Asset Development Committee.**
      - Treasurer's Report November—Stephen
      - Legacy fund distribution--Stephen
      - Fund Raising Update
      - Annual Financial Endowment Fund Report FY 2013
    2. **Fine Arts Committee**
      - Meeting 20140108
      - Exhibit Case Loan agreement signed
    3. **Building/Grounds Committee**
      - No meeting
    4. **Technology Committee.**
      - Catamount Library Network update
      - Google/VTLIB Videoconferencing supplemental grant
    5. **Friends of the Library**
      - Activities update—Mary Ide
    6. **Teen Advisory Board**
      - Meeting 20131219 --Pam
    7. **Trustees Nominations Committee**
      - Candidate for 4<sup>th</sup> open position.
  - B. Review of Town Officers Education Conference worksheet for Trustees.
  - C. FY 2015 Town Budget update
  - D. Staff Holiday Party Appreciation, Friday, January 17; 8:30 AM
  - E. Virtual Tour of Catamount Library Network.
4. **New Business**
  - A. Department Report for Town Annual Meeting
  - B. Board of Trustees Goals update
  - C. February First Wednesday plans
  - D. Gifts, donations, grants received: **DONATIONS:** Bunburry Foundation, \$1000; Jo Hulbirt Fund \$295; Small Gifts \$25.00 **TRANSFER:** \$85.66 from closed memorial fund accounts to SG01, Small Gifts Fund **BOUGHT** none **SOLD** None
  - E. Library director; Reference Librarian Reports; Children's Room Programs' Report; Library Statistics----- Questions.
5. **Adjourn.**

**CONTENTS**

1. Minutes of **DECEMBER 10, 2013**
- 1.a. Fine Arts Committee Notes
- 1.b. Asset Development Committee Notes
2. Library director's Report
3. Children's Room Report
4. Reference Librarian's Report
5. Treasurer's Report FY 2014 YTD
6. Endowment and Investment FY 2014 YTD
7. Town Budget Expenditures & Revenues FY 2014 YTD.
8. Library Statistics YTD **[at meeting]**
9. BML/BHS Exhibit Case Loan Agreement
10. Videoconferencing Grant for Vermont Public Libraries supplementary Funds
11. Board of Trustees Goals 2013-14 status update
12. Annual Financial Endowment Fund Report FY 2013
13. Brooks Memorial Library Department Report for Town Report
14. Library publicity