

## BROOKS MEMORIAL LIBRARY BOARD OF TRUSTEES AGENDA

June 10, 2014 –4:45 PM.—MEETING ROOM

1. **Call to Order / 4:45 PM--**
1. A. Agenda/Changes or additions
1. B. Public Comments
2. Minutes of **May 13, 2014**
3. **Old Business**
  - A. Committee Reports
    1. **Asset Development Committee.**
      - Treasurer's Report May 2014 —Adam
      - Prentiss Smith & Co Managed Account Contract
      - FY 2015 Proposed Endowment Budget
      - BR4-5 Endowment & Gifts Policy, Investment Philosophy 20140530draft
      - Fund Raising Update – MOU draft
    2. **Fine Arts Committee**
      - Meeting 20140604
    3. **Building/Grounds Committee**
      - See Librarian's Report
    4. **Technology Committee.**
      - Meeting 20140606
    5. **Friends of the Library**
      - Activities update—Mary Ide
    6. **Teen Advisory Board**
      - No meeting
    7. **Nominations Committee**
  - B. Town Budget FY 2015 approved
  - C. Annual Review of circulation policies
  - D. Board Orientation, August 12, 2014, 4:45 PM
4. **New Business**
  - A. Children's Room Summer Reading Program and Summer Food Program
  - B. Genealogy/Local History Space Project Review
  - C. Volunteer Appreciation Party, Saturday 10/18/2014, 5:30-7:30 PM
  - D. Security System Upgrade
  - E. Gifts, donations, grants received: **DONATIONS** 1. Small Gifts J. Parker Huber \$85) 2. **TRANSFER:** none **BOUGHT** none **SOLD** None.
  - F. Library director; Reference Librarian Reports; Children's Room Programs' Report; Library Statistics-----
5. **Adjourn.**

### CONTENTS

1. Minutes of **May 13,2014**
- 1.a. Fine Arts Committee Notes 20140604
- 1.b. Asset Development Committee Notes 20140530
- 1.c. Technology Committee Notes 20140604
2. Library director's Report
3. Children's Room Report (Please see Library director's Report & #15)
4. Reference Librarian's Report
5. Treasurer's Report FY 2014 YTD (Available at Meeting?)
6. Endowment and Investment FY 2014 YTD
7. Town Budget Expenditures & Revenues FY 2014 YTD.
8. Library Statistics YTD
9. Genealogy/Local History collection and space project: overview and update
10. BR6-1 to 6-8: Fine, Fee, and Circulation Policies (20140513 draft)
11. Annual Appeal MOU draft 20140530
12. MovieLicensing Public Performance License 2014-15 and Report 2013-14
13. FY 2015 Proposed Endowment Fund and Gift Budget
14. BR 4-5 Endowment Fund and Gift Policy draft 20140530
15. Library publicity –Children's Summer Reading Program