

BROOKS MEMORIAL LIBRARY BOARD OF TRUSTEES AGENDA
October 14, 2014 –4:45 PM.—MEETING ROOM

1. **Call to Order / 4:45 PM--**
1. A. Agenda/Changes or additions
1. B. Public Comments
2. Minutes of **September 9, 2014**
3. **Old Business**
 - A. Committee Reports
 1. **Asset Development Committee.**
 - Treasurer's Report September 2014—Adam
 - Annual Appeal Update
 - BR4-5 Endowment & Gifts Policy, Investment Philosophy 20141014 draft #4
 - Accounting Systems Design proposal
 2. **Fine Arts Committee**
 - Meeting 20141001
 3. **Building/Grounds Committee**
 - No Meeting—see librarian's report.
 4. **Technology Committee.**
 - Meeting 20141010
 5. **Friends of the Library**
 - Activities update— Mary Ide
 6. **Teen Advisory Board**
 - No meeting—National Honor Society Community Fair invitation
 7. **Librarian Evaluation Committee**
 - Report—Jerry Goldberg
 - B. Budget 2016 Preliminary preparations
4. **New Business**
 - A. VLTA & Friends Annual Conference, "Money Matters!", Nov 1, Summit Lodge Killington
 - B. VTLIB Public Library Standards: Annual Review of Policies
 - C. Gifts, donations, grants received: **DONATIONS** \$44.95 (River Spinners). **TRANSFER:** none
BOUGHT Invensense Inc, 150 @ 23.3432 (\$3501.48) **SOLD**
None.
 - D. Library director; Reference Librarian Reports; Children's Room Programs' Report; Library Statistics-----

5. **Adjourn.**

CONTENTS

1. Minutes of **September 9, 2014**
- 1.a. Fine Arts Committee Minutes 20140101
- 1.b. Asset Development Committee Minutes 20140910; 20140922; 20141006
- 1.c. Technology Committee Minutes 20141010
2. Library director's Report
3. Reference Librarian's Report
4. Children's Room Report
5. Treasurer's Report FY 2015 YTD
6. Endowment and Investment FY 2015 YTD
7. Town Budget Expenditures & Revenues FY 2015 YTD
8. Library Statistics YTD
9. BR 4-5 Endowment Fund and Gift Policy draft 20141014
10. Board of Trustees Committees rev 201410
11. Board of Trustees Directory rev 201410
12. Polices to be reviewed for VTLIB Public Library Standards
13. VLTA & Friends Annual Conference, Registration Form
14. DRAFT Annual Giving Letter [available at meeting]
15. Minimum Standards for Vermont Public Libraries (1998)
16. Library publicity—First Wednesdays 2014-2015

REMEMBER : NEXT TRUSTEES MEETING, MONDAY, NOV. 10, 4 PM