

BROOKS MEMORIAL LIBRARY BOARD OF TRUSTEES AGENDA
MONDAY--November 10, 2014 –4:00 PM.—STAFF LOUNGE

1. **Call to Order / 4:00 PM--**
1. A. Agenda/Changes or additions
1. B. Public Comments
2. Minutes of **October 14, 2014**
3. **Old Business**
 - A. Committee Reports
 1. **Asset Development Committee.**
 - Treasurer's Report October 2014—Adam
 - Annual Appeal Update
 - BR4-5 Endowment & Gifts Policy, Investment Philosophy 20141014 draft #4
 - Accounting Systems Design proposal—Executive session to consider the contract.
 2. **Fine Arts Committee**
 - Meeting 20141105
 3. **Building/Grounds Committee**
 - No Meeting .
 4. **Technology Committee.**
 - Meeting 20141107
 5. **Friends of the Library**
 - Activities update— Mary Ide
 6. **Teen Advisory Board**
 - National Honor Society Community Fair Report
 - B. Budget 2016 update
 - C. VTLIB Public Library Standards: Annual Review of Policies
 - D. VLTA & Friends Annual Conference, "Money Matters!" Report
4. **New Business**
 - A. Adult Registration Form revision
 - B. Annual Appeal Mailing
 - C. Gifts, donations, grants received: **DONATIONS** \$100.00 (Ellie Gibbs Fund). **TRANSFER:** none
BOUGHT Invensense Inc, 150 @ 23.3432 (\$3501.48) **SOLD**
None.
 - D. Library director; Reference Librarian Reports; Children's Room Programs' Report; Library Statistics-----
5. **Adjourn.**

CONTENTS

1. Minutes of **October 14,2014**
- 1.a. Fine Arts Committee Minutes 20141105
- 1.b. Asset Development Committee Minutes 20141020;20141104
- 1.c. Technology Committee Minutes 20141107 [available at meeting]
2. Library director's Report
3. Reference Librarian's Report [available at meeting]
4. Children's Room Report
5. Treasurer's Report FY 2015 YTD [available at meeting]
6. Endowment and Investment FY 2015 YTD
7. Town Budget Expenditures & Revenues FY 2015 YTD
8. Library Statistics YTD
9. FY 2016 Budget Transmittal Memo 20141028
10. BR 4-5 Endowment Fund and Gift Policy draft 20141014
11. Polices to be reviewed for VTLIB Public Library Standards
12. Minimum Standards for Vermont Public Libraries (1998)
13. Adult Registration Form draft 20141110
14. Library publicity—First Wednesdays 2014-2015