

BROOKS MEMORIAL LIBRARY BOARD OF TRUSTEES AGENDA

Tuesday—December 9, 2014 –4:45PM.—Meeting Room

1. **Call to Order / 4:45 PM--**
1. A. Agenda/Changes or additions
1. B. Public Comments
2. Minutes of **November 10, 2014**
3. **Old Business**
 - A. Committee Reports
 1. **Asset Development Committee.**
 - Treasurer's Report November 2014—Adam
 - Annual Appeal update
 - Accounting system update
 2. **Fine Arts Committee**
 - Meeting 20141203
 3. **Building/Grounds Committee**
 - No Meeting .
 4. **Technology Committee.**
 - No Meeting
 5. **Friends of the Library**
 - Activities update— Mary Ide
 6. **Teen Advisory Board**
 - Activities update
 7. **Trustees Nomination Committee**
 - Candidates for Town Meeting—Terms expiring:
 - B. Budget 2016 update
 - C. Adult Registration Form revision, 2nd reading
4. **New Business**
 - A. Personnel changes
 - B. Review of Annual Public Library Report FY 2014
 - C. Staff Holiday Party, January 15?
 - D. Gifts, donations, grants received: **DONATIONS**-Robert Keller \$26.10 (Islamic Horizons) **BOUGHT** Praxair Inc; IBM; Express Scripts Hldg;Halyard Health **SOLD** Sapient
 - E. Library director; Reference Librarian Reports; Children's Room Programs' Report; Library Statistics-----
5. **Adjourn.**

CONTENTS

1. Minutes of **November 10,2014**
- 1.a. Fine Arts Committee Minutes 20141203
- 1.b. Asset Development Committee Minutes 20141201.
2. Library director's Report
3. Reference Librarian's Report
4. Children's Room Report --verbal
5. Treasurer's Report FY 2015 YTD
6. Endowment and Investment FY 2015 YTD
7. Town Budget Expenditures & Revenues FY 2015 YTD
8. Library Statistics YTD (not available)
9. BR 4-5 Endowment Fund and Gift Policy Final
10. Adult Registration Form draft 20141110 2nd reading.
11. Annual Public Library Report Summary FY 2014
12. Library publicity—First Wednesdays 2014-2015