

BROOKS MEMORIAL LIBRARY BOARD OF TRUSTEES AGENDA

Tuesday—February 10, 2015 –4:45PM.—Meeting Room

1. **Call to Order / 4:45 PM--**
1. A. Agenda/Changes or additions
1. B. Public Comments
2. Minutes of **January 13, 2015**
3. **Old Business**
 - A. Committee Reports
 1. **Asset Development Committee.**
 - Treasurer's Report January 2015—Adam
 - Ronald James Read Bequest—meeting with Laurie Barrett, Investment Manager, Prentiss-Smith
 - Annual Appeal Update—What next?
 2. **Fine Arts Committee**
 - Meeting 20150204
 3. **Building/Grounds Committee**
 - Meeting 20150128--Pam
 4. **Technology Committee.**
 - Meeting 20150205—Jennifer
 - 2nd Review of VDEP Equipment Policy drafts
 5. **Friends of the Library**
 - Activities update— Mary Ide
 6. **Teen Advisory Board**
 - Activities update--Debra
 7. **Planning Committee**
 - No meeting
 8. **Trustees Nomination Committee**
 - Meeting 20150210
 - B. Budget 2016 Approved
 - C. Assistant Youth Services Librarian Hire
4. **New Business**
 - A. 2014 Volunteer Report
 - B. Vermont Public Library Standards change
 - C. Gifts, donations, grants received: **DONATIONS-** In memory of John Penfield \$ 30
 - D. Library director; Reference Librarian Reports; Children's Room Programs' Report; Library Statistics

5. **Adjourn.**

CONTENTS

1. Minutes of **January 13, 2015**
- 1.a. Fine Arts Committee Minutes 20150204
- 1.b. Asset Development Committee Minutes 20150129
- 1.c. Technology Committee Minutes 20150205 (will be distributed via email)
- 1.d. Strategic Planning Committee Minutes 20150112
- 1.e. Building & Grounds Committee Minutes 20150120, 20150128
- 1.f. Nominations Committee Minutes 20150113
2. Library director's Report
3. Reference Librarian's Report
4. Children's Room Report
5. Treasurer's Report FY 2015 YTD
6. Endowment and Investment FY 2015 YTD
7. Town Budget Expenditures & Revenues FY 2015 YTD
8. Library Statistics YTD [available at meeting]
9. VDEP Equipment Policies Draft: eReader/equipment & laptop use agreements Feb 10, 2015 revised drafts
10. Letter from Martha Reid, State Librarian, RE: Change in administration of VPLS (1/27/15)
11. Volunteer Report 2014 (Therese Marcy, Volunteer Coordinator)
12. Library publicity