

# **BROOKS MEMORIAL LIBRARY BOARD OF TRUSTEES AGENDA**

**Tuesday—September 8, 2015 –4:45PM.—Meeting Room**

1. Call to Order / 4:45 PM
  1. A. Agenda/Changes or additions
  1. B. Public Comments
  2. Minutes of August 11, 2015
  3. **COMMITTEE REPORTS**
    - A. Asset Development Committee.
      - Meeting 20150901
      - Treasurer's Report August 2015—Adam
      - Annual Appeal 2015
    - B. Friends of the Library
      - Activities update— Mary Ide
    - C. Fine Arts Committee
      - Meeting 20150902
    - D. Planning Committee
      - Meeting 20150903
    - E. Technology Committee.
      - Activities update
    - F. Teen Advisory Committee
      - Activities update
    - G. Library Director Recruitment Committee
      - Status update-Jerry G.
    - H. Vermont Library/Trustees Association
      - Update--Howard
  4. **UNFINISHED BUSINESS**
    - A. Board of Trustees By-Laws –Final draft review
    - B. Restoration of Hours Plan
    - C. Library Renovations update
    - D. Board Secretary Recruitment
  5. **NEW BUSINESS**
    - A. FY 2017 Budget preparation
    - B. First Wednesday Lecture Series
    - C. Save the Date: October 24, Volunteer Appreciation Party, 5:30 to 7:30-Early Closing.
  6. **OTHER**
    - A. Department Reports: Library director; Reference Librarian Reports; Children's Room Programs' Report; Library Statistics
    - B. Gifts, donations
  7. **ADJOURN**
- CONTENTS**
1. **Minutes of August 12, 2015**
  - 1.a. **Strategic Planning Committee Minutes, September 3, 2015**
  - 1.b. **Fine Arts Committee Minutes, September 2, 2015**
  - 1.c. **Asset Development Committee, September 1, 2015**
  2. **Library director's Report**
  3. **Reference Librarian's Report**
  4. **Youth Services Report**
  5. **Treasurer's Report FY 2015 YTD**
  6. **Endowment and Investment FY 2015 YTD**
  7. **Town Budget Expenditures & Revenues FY 2015 YTD**
  8. **Library Statistics YTD**
  9. **Board of Trustees By-Laws draft (August 2015)**
  10. **Makerspace Grant Award letter, 8-13-15**
  11. **Library publicity –First Wednesday schedule [at meeting]**