

# BROOKS MEMORIAL LIBRARY BOARD OF TRUSTEES AGENDA

**Tuesday—December 8, 2015 –4:00 PM.—Meeting Room**

## 1. Call to Order / 4:00 PM

1. A. Agenda/Changes or additions

1. B. Public Comments

2. Minutes of November 10, 2015

## 3. COMMITTEE REPORTS

A. Asset Development Committee

- Meeting 20151203
- Treasurer's Report November 2015
- Annual Appeal 2015 update

B. Friends of the Library-Mary Ide, President

- Activities update— Mary Ide

C. Fine Arts Committee-- Howard Burrows, Chair

- Meeting 20151202

D. Planning Committee—Jane Southworth, Chair

- Meeting 20151203

E. Technology Committee—Jennifer Lann, Chair

- Activities update

F. Vermont Library/Trustees Association—Howard Burrows, VLTA President

- Activities update

## 4. UNFINISHED BUSINESS

A. FY 2017 Budget Discussion—Selectboard Review @ 6:15 PM

B. Genealogy/Local History Collection project update

## 5. NEW BUSINESS

A. Library Director Transition

B. Vermont Public Library Annual Report FY 2015--Highlights

C. Trustees for Town Meeting Warning: Pam Becker (2nd); Howard Burrows (1st); Jane Southworth (2<sup>nd</sup>)

## 6. OTHER

A. Department Reports: Library director; Reference Librarian Reports; Library Youth Services Reports Report; Library Statistics

B. Gifts, donations

## 7. ADJOURN

## CONTENTS

1. Minutes of November 10, 2015

1.a. Asset Development Committee, December 3, 2015

1.b. Fine Arts Committee Minutes, December 2, 2015

1.c. Strategic Planning Committee Minutes, December 3, 2015

1.d. Technology Committee Minutes, November 9, 2015

2. Library director's Report

3. Reference Librarian's Report

4. Youth Services Report

5. Treasurer's Report FY 2015 YTD

6. Endowment and Investment FY 2015 YTD

7. Town Budget Expenditures & Revenues FY 2015 YTD

8. Library Statistics YTD

9. Vermont Public Library Annual Report Infographic

10. Correspondence: Martha Reid, State Librarian, RE: Status of governance

11. Library publicity