

Present: The following Trustees were present: Pam Becker, Stephen Frankel, Adam Franklin-Lyons, Wayne Licwov, Tom Murray, Jane Southworth, Elizabeth Tannenbaum, Ken Vitale, and Elizabeth Wohl. Also present were Library Director, Jerry Carbone, Children's Librarian, Sandy King, Mary Ide, President of Friends of the Library, Klara Charlton, from the Teen Advisory Board, and Recording Secretary, Dawn Pollard.

1. Call to Order:

Elizabeth T. called the meeting to order at 4:45.

1A. Agenda Changes or Additions:

None

2. Minutes of June 20, 2013:

Upon motion duly made and seconded, the minutes were approved as presented.

3. Old Business:

A. Committee Reports:

1. Asset Development Committee:

Stephen presented the Treasurer's Report for the last few months, noting that the portfolio value was up and down all summer, with a balance as of the meeting date of over \$551,000. Distributions were taken from the Calista and Schorling funds.

Elizabeth W. then submitted a fund raising consultant request for proposal to the Trustees regarding the development of an annual appeal of giving. After discussion, and upon motion duly made and seconded, the Trustees approved the fund raising consultant request for proposal.

2. Fine Arts Committee:

Ken reviewed the minutes from the September 4th meeting, noting the ongoing discussion regarding the Baylis scrapbook disposition and status on the Moyses portrait.

3. Building and Grounds Committee:

Jerry reported on the continuing discussion of reconfiguring library space and the strategic plan goals.

4. Technology Committee:

Jerry reported that the video conferencing equipment had arrived and was installed. The procedures for reserving the equipment and training are still being refined. Training will be offered by our eVermont computer intern, Justin Polnack, with both monthly or bi-monthly orientations, or by arranging a one-on-one orientation. The first training is scheduled for September 18th.

Jerry also updated the Trustees on the first 90 days of the on-line Catamount Library Network. The public is using the system, with over 100 inter-library loan transactions in August, which is increasing postage costs. The consortium is discussing implementing a courier service. More libraries in Vermont will be going live in the near future. Jerry commended the staff for these very challenging first 90 days, and the Trustees thanked everyone for giving the extra effort to migrate to the consortium.

Jerry then reported that the FiberConnect is not yet connected; he is hopeful this will be completed in the near future.

5. Friends of the Library:

Mary Ide reported on the upcoming Great American Songbook concert later this month and indicated the group is continuing their discussion of a mini-golf tournament for next spring. The Friends are also recruiting new members.

6. Teen Advisory Board:

Pam and Klara discussed the high energy of this group, noting that movie nights will begin this fall.

7. Strategic Planning Committee:

Jerry reported that progress is being made in working through the committee's goals.

B. Review of Town Officers Education Conference Worksheet:

Elizabeth T. guided the Trustees in partially completing the questions on the worksheet. This exercise will be continued next month.

C. Library Department Report to Selectboard:

Jerry reported on his review with the Selectboard, which will also be placed on the website.

D. Acceptable Use Policy:

The Trustees then gave final review of the Acceptable Use Policy which had been approved in draft form at the June

meeting. The following changes were made:

Purpose, 2nd paragraph, first sentence should read: While the Internet is an essential medium for obtaining and transmitting valuable information of all types, it is currently unregulated. Internet searches can provide good and accurate information, but also information that is inaccurate...

Purpose, 4th paragraph, first sentence should read: The library staff and Board of Trustees...

Consequences, first bullet should read: Costs of any damage...

Upon motion duly made and seconded, the Acceptable Use Policy, as amended, was approved.

4. New Business:

A. FY 2015 Budget Review:

Jerry indicated the Selectboard has begun its budget discussions for next year and has asked each department for a budget that shows the same level of service and one that shows a level-funded budget. This work will be ongoing.

B. Library Director Evaluation Committee:

Elizabeth T. asked that this committee set a meeting and complete the evaluation within the next month.

C. Trustee Nomination Committee:

Jerry indicated that the term currently being served by Elizabeth T. is expiring this year and cannot be renewed as Elizabeth T. will be completing her maximum of nine years served. Other terms expiring are those of Wayne and Elizabeth W. Wayne indicated he would not seek another term; Elizabeth W. indicated she would continue for another term. The committee will set a meeting to begin the discussion of finding new two new Trustees.

D. Gifts, Donations, Grants Received:

Donations received: Tom Burdo \$100; James Helyar \$155; Hollis Carlisle \$50; Jerry Greenberg \$50. Small Gifts: \$62.72. Transferred: \$4,875. Bought: Novartis, 190 @ \$73.8184, \$14,040.50. Sold: Invensense 420 @ \$15.2238, \$6,373.94; Procera, 105 @ \$15.0752, \$1,567.87; Teva Pharm., 240 @ \$38.4938, \$9,223.35.

E. Library director; Reference Libraries Reports; Children's Room Programs' Report; Library Statistics:

See attached reports; Sandy King indicated it was a very busy summer.

5. Adjourn:

Upon motion duly made and seconded, the meeting adjourned at 6:40 PM.

Recording Secretary: Dawn Pollard

Board Secretary: Ken Vitale