

# **BROOKS MEMORIAL LIBRARY BOARD OF TRUSTEES AGENDA**

**Tuesday—April 12, 2016 –4:45PM.—Meeting Room**

1. Call to Order / 4:45 PM
1. A. Agenda/Changes or additions
1. B. Public Comments
2. Minutes of March 8, 2016

## **3. COMMITTEE UPDATES/ REPORTS**

- A. Asset Development Committee—Adam Franklin-Lyons, Chair
  - Treasurer’s Report and Update, Meeting 3/28/16
- B. Friends of the Library-Mary Ide, President
  - Activities update— Mary Ide
- C. Buildings and Grounds Committee—Pamela Becker, Chair
  - Update, Meeting 3/16/16 and 3/29/16
- D. Fine Arts Committee-- Howard Burrows, Chair
  - Update
- E. Planning Committee—Jane Southworth, Chair
  - Update, Meeting 3/10/16 and 3/31/16
- F. Technology Committee—Jennifer Lann, Chair
  - Update, Meeting 3/30/16

## **4. UNFINISHED BUSINESS**

- A. Programming position—job description update
- B. SOAR analysis—proceeding to Community Conversations
- C. Draft of guidelines for professional development, continuing education and conference attendance.

## **5. NEW BUSINESS**

- A. Committee assignments and naming of current committees
- B. Discussion of contracts with Steve Horton and Chip Greenberg to move forward on building plans
- C. Personnel update
- D. Uniform format for committee minutes

## **6. OTHER**

- A. Department Reports: Library Director; Reference Librarian Reports; Library Youth Services Reports

## **7. ADJOURN**