

**Brooks Memorial Library
Fine Arts Committee Meeting
June 3, 2015 8:30 AM**

**Present: Pam Becker; Judith Bellamy; Howard Burrows -- Staff: Jerry Carbone.
Absent: Christine deVallet; Helene Henry; Tracey Devlin; Prudence Baird.**

1. Call to order: Howard called the meeting to order at 8:40 AM.

2. Changes to the agenda: Jerry added --request was received by Jeanne Walsh, Reference Librarian, to have a framed photograph scanned.

3. Public comment: None

4. Minutes of April 1: It was the sense of the members that the minutes were accurate, but since there was not a quorum present to vote, the 4/1/15 minutes will be reviewed at the next meeting, along with 6/3/15 minutes.

5. Unfinished Business

- **Picture Book Art Inspired by Illuminated MSS:** Jerry reviewed the contract sent by the Eric Carle Museum head curator, Ellen Keiter. He discussed loan period, purpose, shipping conditions, which allows for a Brooks representative to transport via personal auto. There should be a credit line for all publications that says, "Exhibition organized by the Eric Carle Museum of Picture Book Arts, Amherst, MA." Since the Friends of the Library have already approved the funds, Jerry will execute the contract. Pam offered to contact the elementary schools just before the exhibit goes up. Green St. School has in the past visited the EC Museum on a field trip.
- **May 28 B&G Meeting—FA Concerns:** There was general discussion about the meeting. The next Trustees/staff meeting will be with the architect, Chip Greenberg, on June 11. Judith asked about a third floor addition, which was mentioned in the minutes and reflected the need for a small auditorium and space for display of library art. Jerry stated that in 2007 he asked the engineer as part of a capital needs assessment for the building to give an estimate of adding a 3rd floor. It is in the capital improvement plan in FY 2022.
- **Upcoming exhibits: Children's Illustrators—**In Prudence's absence, Jerry reviewed the upcoming exhibitors through December. John Gurney's works will be in the cases in November/December and Pam mentioned an idea of perhaps having John present to do doing caricatures in the Children's Room during those months.

6. New Business

- **Scan of Civil War photo:** Jeanne was contacted by a researcher working for the National Cemetery Association in Washington about a framed photo we have of the Civil War hospital that is attributed to George Houghton. Members agreed that Jerry should look into either having it taken out of its frame and scanned, and then updating the framing of it with acid-free materials and UV protective glass, or having a photo taken of it instead by a professional photographer.

7. Other: It was noted that Tracey Devlin has not attended a meeting since November 2014, and that Jerry sent an email inquiring if she still wanted to be on the committee with no response. Judith will attempt to contact her.

8. Adjournment: Howard adjourned the meeting at made 9:35AM.

NEXT MEETING: July 1, 8:30 AM. Jerry will poll members before warning the meeting.