

## Strategic Planning Committee Meeting – August 10, 2016

Present: Starr Latronica, Lindsay Bellville, Howard Burrows, Connie Bresnahan, Pam Becker, Elizabeth Tannenbaum, Jen Lann, Jane Southworth, and Sue Troy.

- The meeting was called to order at 4:34.
- The agenda was reviewed and no changes were made.
- No public members present.
- The Minutes of the July 28<sup>th</sup> meeting were reviewed, motion to approve by Pam Becker with second by Connie Bresnahan followed by unanimous committee approval.
- Old Business:

Survey Review- Starr presented 2 sample two page survey versions. One had the contact information on the first page and the other requesting the contact information at the end. The committee reviewed and discussed the content and decided to add one item to the Building Section of the check list: Library services and resources available at additional sites around town. The survey will begin with the check off questions. The survey was approved with the change. **Action:** Starr will update and print.

Plans for outreach /assignments- The survey will be available on line. It will also be available in the library. The committee will have tables at local events and attend various community group meetings to try and get feedback from a wide cross section of our community. Starr and Sue will have a table at the September 2<sup>nd</sup> gallery walk. Pam and Elizabeth will have a table at the October 7<sup>th</sup> gallery walk. A complete schedule will be made at the next meeting. **Action:** Jane will send a list of groups to meet with for the committee to review and members will sign up by the next meeting. Starr has met with a local reporter and will write a press release.

- Upcoming Meetings Scheduled:

August 25<sup>th</sup>   September 8<sup>th</sup>   September 22<sup>nd</sup>   October 6<sup>th</sup>   October 20<sup>th</sup>   all begin @ 4:30.

- The meeting was adjourned at 6:00PM

Minutes submitted by Susan Troy

