



# BROOKS MEMORIAL LIBRARY

224 Main Street, Brattleboro, VT 05301

## Deed of Gift

### Brooks Memorial Library, Fine Arts Collection

**Transfer of ownership:** I hereby give, grant, convey and donate the materials described below to the *Fine Arts Collection of the Brooks Memorial Library*. I represent that I am the owner of these materials and now give and assign to the Library, without restriction, the legal title, property rights, and all rights of copyright which I have in them, including the rights to reproduce, publish, and display the materials.

**Additional provisions:** See attachment \_\_\_\_\_

**Provenance:** History of ownership. Please write below who assembled, and how you came to be in possession of, this donation.

**Disposition:** Any materials in this donation that do not fit the *Fine Arts Collection Policy: BR 9-9 Acquisitions* (available for review upon request) will be disposed of. Disposal may mean that the materials will be sent to a more appropriate archive, will be sold for the benefit of the Library, or will be discarded.

Please indicate your preference below:

\_\_\_\_\_ I wish to be notified of any materials that are not kept, and will retrieve these materials within two months of notification.

\_\_\_\_\_ I do not need to be notified before materials are disposed of.

**Donor's name** (please print) \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Email \_\_\_\_\_

**Donation given on behalf of** \_\_\_\_\_

Signature of Donor \_\_\_\_\_ Date \_\_\_\_\_

Signature of Library Representative \_\_\_\_\_

Witness: \_\_\_\_\_