

**BROOKS MEMORIAL LIBRARY**  
**Board of Trustees Regular Meeting**  
**Tuesday, November 9, 2021 4:45 PM**  
**Meeting to be held onsite at 224 Main St., Brattleboro**

**AGENDA**

Call to Order / **4:45 PM**  
Agenda/Changes or additions  
Public Comments  
Minutes of October 12, 2021

**COMMITTEE UPDATES/ DEPARTMENT REPORTS**

A. Friends of the Library

- Activities update
- Annual appeal

B. Finance/Asset Development Committee—John Woodward, Chair

- No report

C. Technology Committee

- No report

D. Buildings and Grounds—Sirkka Kauffman, Chair

- Update

E. Advocacy and liaison to library organizations—Howard Burrows

- Tentative

F. Strategic Planning Committee

F. Department Reports: Director; Reference, Youth Services

**CONTINUING BUSINESS**

- Update on phased reopening and volunteer re-entry, including mask requirement
- Tool Library update
- Personnel update
- Committee charges
- Nominating committee

**NEW BUSINESS**

- Grant for water bottle refill station
- Selectboard budget hearing