

BROOKS MEMORIAL LIBRARY
Strategic Planning Meeting
Monday, February 28, 2022, 4:45 PM
Meeting to be held via Zoom:

<https://us02web.zoom.us/j/85305644448?pwd=OHRtcCtjVEFsVWxNZzVlQzRqeDErdz09>

Meeting ID: 853 0564 4448
Passcode: 525040

AGENDA

Call to Order / **4:45 PM**
Agenda - Changes or additions
Public Comments
Approval of Minutes of January 18, 2022

CONTINUING BUSINESS

- Next Steps in Planning Process
 - Kickoff agenda from Greg Hessel

Welcome/Introductions (5 minutes)

Key questions—short initial discussion of the key questions or issues which this effort should address. (10 minutes)

Data (30 minutes)—

- What information do you want from stakeholders?
- Board Members
- Community Forums
 - who to invite/recruitment
 - where
 - what to ask
- Background reading for me to get up to speed
- Survey

Deliverables, activities, and timelines (5 minutes)

- Do they want an external-facing final product as well as an internal action plan?

Identifying and documenting risks and assumptions (10 minutes)—what could go wrong with this process.

Finalizing scope/Next Steps (15 minutes)

- Survey Link: - <https://www.surveymonkey.com/r/JXXWYTW>

NEW BUSINESS

- Committee Description Update
 - See attached for discussion/comments
 - Change the committee's name?

ADJOURN