

BROOKS MEMORIAL LIBRARY
Strategic Planning Meeting
Tuesday, April 19, 2022, 5:00 PM

Meeting at the Library Conference Room

AGENDA

Call to Order / **5:00 PM**

Agenda - Changes or additions

Public Comments

Approval of Minutes of March 22, 2022

CONTINUING BUSINESS

- Next Steps in Planning Process
 - Update on survey – Greg, is it ready for email and paper distribution?
 - Target distribution date through email?
 - Who will manage distribution to organizations for email distribution?
 - Decision on offering a gift card(s) based on a raffle of participants from surveys received.
 - Status of Update to List of Organizations
 - Add contact name and email address
 - Top 10 organizations for Greg to have discussion (not forums) with
 - There was great feedback!!!
 - We have 8, just need 2 or 3 more
 - Southeastern Vermont Housing Coalition recommendation suggested by Jeanne
 - “Tabling” for feedbacks at various local events
 - Forums to be held/discussed after feedback from Greg’s interviews and surveys
- Committee Description Update
 - Vote on changing the committee’s name to “long-range planning” or “planning” or keep it the same?
 - Committee description – Are there any changes to the below? Vote to accept, etc.

The Planning Committee is tasked to preparing a new strategic plan effective January 2023. The current plan runs until the end of 2022. Meetings are generally held the second Tuesday of each month but will become more frequent as the current strategic plan process evolves. Committee members are also reviewing the current mission statement as part of the strategic plan development. Surveys and outreach meetings will be conducted during the first half of 2022 and the results tabulated by the Committee with the outcome being the plan for the next several years. Its availability will guide the staff, trustees, and public as to the library’s goals

NEW BUSINESS – Community volunteers?

ADJOURN