

Brooks Memorial Library

Buildings and Grounds Committee

Friday, May 27, 2022 9:00 AM - 10:00 AM (EST)

Main Floor, Brooks Memorial Library

Minutes

Present: Jane Southworth, Sirkka Kauffman, Starr Latronica, Leslie Markey, Joyce Sullivan, Elizabeth Tannenbaum, Karen Tyler, Matt Wojcik, Leslie Markey.

- Sirkka called meeting to order at 9:00. Because of our invited guest, we started with some New Business.
- New Business: Alec Goldsmidt, landscaper, toured the path at the back of the library building and offered options for repair. After noting that the large tree is staying, and that the drain needs to remain to catch the flow of water, Alec suggested that we use granite slabs, 5 to 6 feet wide and 6 inches tall, cut to exact dimensions, with a 1-inch pitch. He thought we should avoid a sloped path, rather have steps up to the parking lot. There was discussion about possibly moving the current sitting area, potential additional seating, maybe even covered 3-season seating with a roof. And perhaps eventually leveling out the ground below the back entrance. Alec will provide some sketches of what the project(s) would look like, along with an estimate for the granite path stones. The committee thanked Alec for his expertise, and Joyce for arranging his visit.
- Agenda/Changes or additions: none
- Approval of Minutes of April 22, 2022: Jane moved to approve, Elizabeth seconded, all approved.
- Public Comment: none
- Old Business
 - Review Committee charge for updates for upcoming year: The group agreed that the verbiage adopted last fall was still appropriate. Sirkka will update the Committee membership, and noted that Karen has agreed to graciously take over as Chair starting next month.
 - Status of ongoing and proposed projects:
 - Signage: Starr reported no new designs from Denis Maltais, or Dennis Tier Signs.
 - Furniture received from ARPA funds: The committee viewed (and used) the new chairs in the main reading room, and the computer desks.

- Feedback from staff on current and upcoming building and furnishing needs: Matt has set up a shared spreadsheet for this. So far, Chloe has entered a problem with a swinging door in the Children's room, and Lindsey is following up with the manufacturer.
 - Starr reported that someone came to install a wireless sensor and camera in the alleyway after the break-in. She is waiting for Portland Glass to come to replace the cracked glass.
 - Joyce has contacted Moe Momaney, who is interested in our internal painting needs after the summer house-painting season. Joyce will follow up with him to set up a time for him to confer with Starr onsite.
- New Business: Starr reported that the garden is looking rather peaked, and we have no volunteers yet this year. She will follow up with the ones from last year. Matt noted that the fence also needs attention, and has a leaning post. Starr talked to Public Works about it, but it is not high on their priorities. We could ask Alec to take a look.
 - Set next meeting: Friday, June 24, 2022 at 9:00 am.
 - Meeting adjourned by Sirkka at 9:52.