

## **Brooks Memorial Library - Technology Committee**

Wednesday, September 27, 2023 at 4:30 PM

In attendance: Starr LaTronica, Leo Schiff, Chloe Liotta-Jones, John Woodward, Nikki Holland  
Meeting Room

- Call to Order
- Agenda - No changes
- Public Comment - N/A
- Minutes of 8/23/23 - approved
- Updates on any current technology projects/programs
  - Rough estimate \$50-\$60K for self-check (request submitted for ARPA funds)
  - Assessment of technology needs
    - Will invite BML staff to participate in technology needs assessment
    - Nikki will draft document and share with committee to review before Starr shares with dept heads ([Needs Assessment Draft](#))
  - How to balance public need, especially urgent need with longer term planning
    - Potential partners re: tech support: Vermont Adult Learning; SEVCA
- New business
  - Website
    - Staffing plan: Committee, meeting ~weekly: Matt, Chloe, Jeanne
      - Barriers to project time: emergent needs; staffing shortages
    - Current priorities
      - Meeting room scheduling is going to the website
      - Library of things and tool shed integration
    - MRW is providing tech support
- Next meeting date: Wednesday, October 25, 4:30 PM
- Adjourned at 5:30 PM